



Digital Locker Suite

Document management and collaboration
software for education



Xythos Digital Locker serves the needs of millions of academic and administrative users at many of the most prestigious schools around the world with a Web 2.0 environment for managing and sharing content on the web.

Geographically distributed campuses, mobile faculty and staff, increased interdependence between schools and expanding competition have multiplied demand for enhanced document management and collaboration solutions in today's higher education institutions.

Effective higher education document management solutions, however, must also protect valuable institutional content used for initiatives as diverse as research grant initiatives to fund-raising activities. In addition, institutions must provide a competitive edge to students seeking to prepare themselves for careers outside of campus walls.

It's not just about sharing files. Optimal solutions help the institution manage content throughout its lifecycle and provide an institutional repository for vital records, research data and server storage for other applications.

Benefits

Safe and Secure Web Access and File Storage

Students and faculty have secure remote access to their files and a safe place to store their class work and personal information. Students can create their own folders with different permissions for their class work, personal information or even create their own public web pages.

Easy to Deploy and Support

Xythos Digital Locker Suite is designed to work together with the applications that students and faculty already know, saving them from having to learn new applications. Typical deployments require minimal training because the interface is simple and intuitive on both Mac and Windows clients.

Improves Academic Collaboration

With Xythos Digital Locker Suite, students can securely share drafts with other classmates and faculty, review documents, read comments, and establish project areas—all through an intuitive interface that can be accessed from any web browser. It is also an ideal compliment to existing learning management systems.

Accelerates Grant Collaboration

Workspaces with file-level access control, audit capabilities and email integration speed grant preparation along. Automated notifications help keep submissions on schedule with easy-to-use document routing, review and approval. What's more, RSS support accelerates publication and review.

Maximizes existing technology investments

Xythos Digital Locker can be configured as a basic course management system or it can be deployed as a complement to other campus-wide systems. Faculty can use the Digital Locker to store course-related materials or provide online collaboration areas for students. Its java (J2EE) architecture is at home in virtually any application server, database and storage environment – helping to preserve existing technology investments.

Reduces IT Costs

Xythos Digital Locker Suite provides users with a safer and easier way to transfer files instead of using email attachments or exchanging physical media. Users can easily set up their own shared workspaces without requiring the IT department to assist them. Department servers can be consolidated because faculty and staff no longer have to physically own their data in order to control or manage it.



We chose Xythos because it provides a secure, common content management platform that promotes collaboration and research.

Ron Kraemer
deputy CIO
University of Wisconsin-Madison

Xythos Digital Locker Suite



We didn't see anything else comparable in Xythos' price range. Xythos offered a powerful set of library services that were critical to us. Not only is Xythos easy to use, but it was also rich enough to provide the flexibility we'll need in the future.

*Don Thompson
Associate VP of Planning and Technology
Pepperdine University*

The Xythos Digital Locker Suite rises to today's campus collaboration challenge with everything a campus community manage needs to manage and share content on the web. The Digital Locker Suite is designed to work together with the applications and processes that users already know and use—accelerating user adoption, aiding compliance and reducing support requirements.

RSS and Wiki support enhance collaboration options while process wizards simplify content organization. Expanded support of integration standards like JSR-170 Level 2 ensure that Xythos can fulfill a critical role in the campus' content infrastructure.

Xythos Enterprise Document Management Suite plays an important role in delivering value to students, faculty, administration and IT management – at a price everyone can afford.

Digital Locker:

The web-based document management and collaboration application for academic environments

WebFile Server:

The J2EE-compatible content management platform

Digital Locker

The Xythos Digital Locker is the core of the Digital Locker Suite. It provides essential document and file management features education institutions need to safely access, manage and share content over the web and seamlessly integrates with other components of the suite. In addition to helping faculty and students share content on campus, Xythos has become the method of choice for safely collaborating between colleges and universities and is helping to support a wide variety of research projects between academic, commercial and government organizations.

Bringing Web 2.0 to today's campus environment

Xythos helps campuses take advantage of Web 2.0 technology now with new Ajax application interfaces and integrated support for Wiki's and RSS. Content, collaboration and context are now captured and stored in a single environment for team collaboration, research activities and grant funding. What's more, campus IT departments can now capture and regain control of vital collaborative activities – all within Xythos Digital Locker.

Social Networking

The Xythos Wiki – true collaboration for a socially-connected world

Easily capture, organize and share information through the Xythos Wiki. Create web pages to publish content for collaboration and instantly share the results. Freeform text editors help to quickly write and format text in wiki panels, as well as easily insert tables and pictures to promote collaborative activities. Tagging documents and folders accelerates content searches. The Xythos Wiki helps to preserve collaboration history and create a complete historical record – solving the increasing dilemma of privacy,

data protection, and electronic discovery that many universities face.

RSS

RSS allows users to easily stay informed by retrieving the latest content through a RSS feed. Subscribe to any folder, document or Wiki through Xythos RSS and receive automatic updates when content is added, modified or deleted. Xythos RSS also provides a standards-based feed that other applications can also use to track changes.

ePortfolio support - helping to present the complete student picture

Xythos supports ePortfolios by providing file sharing and secure access to network storage, allowing current students and faculty to use the system to submit homework assignments and share course documents. By organizing material in a meaningful way, ePortfolios from Xythos enables students to have a complete history that can be used for the university campus and beyond.

End-user focused application

Xythos simplifies the process of creating shared work spaces. The Folder Creation Wizard provides step-by-step instructions to ensure users correctly employ access controls for their teams. Need email notifications when an ePortfolio has been accessed? Want to save earlier versions as team members are collaborating on documents? All this and more is accomplished with this easy-to-use wizard.

Xythos also simplifies the process of sharing folders and content by providing step-by-step sharing wizards to help users decide who to share content with, what permissions their workspaces should have, and how to communicate with other team members. If organizations need different sharing rules for employees vs. external collaborators or simply need to communicate more effectively, the Sharing Wizard will help make these processes much easier.

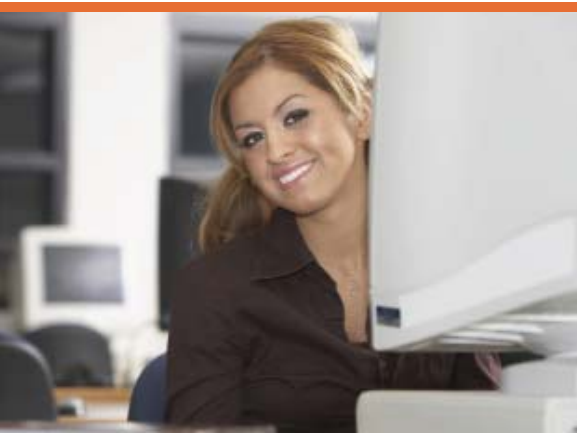
Bandwidth and Quota Control. Digital Locker allows administrators to

Xythos has had the highest adoption rate of any instructional technology we've offered to our campus and it has become integral to our teaching and learning environment.
University of Memphis

Sandy Schaeffer

*Dir. of the Advanced Learning Center
at the FedEx Institute of Technology*





set bandwidth and quota controls on student and faculty directories at different limits, ensuring, for example, that students don't degrade system performance by downloading large media or video files.

Finding what's needed – right now

Most documents in a university environment are “lost” simply because users cannot locate them. Xythos helps make searches easy with multiple vehicles to easily find content.

Free-form File Tags

Free-form file tags allows an easy way to organize content in a way that makes sense to teams – independent of its location. Build departmental nomenclature, quickly locate a file, and search the Wiki with this expanded search capability.

Upgraded search and bookmarks

Search is only one click away in the enhanced search capabilities of Xythos Digital Locker. What's more, users can search on tags, within workflows and even in their Wiki environment. This significantly aids in productivity because users do not have to remember where they “saved” a document. Extended search is also managed by Digital Locker Access Control Lists (ACLS).

Protecting Students, Faculty and Vital Institutional Content

Web-Enabled Access and File Storage

Students and faculty have secure remote access to their files and a safe place to store their class work and personal information. Students can create folders with different permissions for their class work, personal information or even create their own public web pages.

Library Services

Xythos Digital Locker has a complete set of library services, including file check-in, check-out, version control, audit history, comments, subscriptions and more. Subscriptions provide students and faculty with automatic email notification of changes that occur to directories and



We appreciate many things about Xythos including its people and product functionality. The greatest strength that the company provides, however, is that it was - and is - aggressively out front in terms of supporting open standards - and developing valuable functionality based on those standards.
University of Michigan

Wayne Wilson
Director of Technical Services
for Medical School Information Systems

files they have subscribed to, making collaboration easier.

Safe File Sharing

Digital Locker eliminates problems and risks created by email file attachments. It replaces attachments with secure file links (URLs), called Tickets, that can be password protected and safely exchanged with users outside the campus community. Tickets allow users to safely share content between institutions.

WebFile Server

Used in combination with Xythos' advanced document level access control lists, the Xythos WebFile Server provides one of the most flexible yet secure content management platforms available. Ideal for applications and projects that address the dual challenges of improving content security and collaboration, the WebFile Server simplifies how organizations access and share information. It works together with enterprise authentication security standards, including LDAP and Active Directory, and provides an easy and secure way to manage user and group access rights to a Xythos system.

The Xythos WebFile Server can be used to add unstructured information management and collaborative capabilities to any enterprise application. The flexible APIs can be used to integrate its comprehensive library services into an application where application logic is coded directly on top of the core feature set. Developers can also easily limit which features their web application presents based upon project and security requirements.

Our users expect their content be available 24/7 so we need systems that provide access to these resources without the intervention of IT. Xythos provides an OS-agnostic way to share documents, helping reduce the burden on IT and preserve storage space.

*Predrag Viceic
Project Manager,
Ecole Polytechnique Federale de Lausanne*



“Xythos is a key part of Northeastern OnDemand, enabling the Northeastern community to securely access their files over the web with version control and other basic library services. Our users can better work and collaborate, and ultimately be more effective.”

*Rick Mickool
Executive Director and CTO, Information Services,
Northeastern University*



“This feature-rich application also reduces file redundancy, putting less strain on network storage resources.”

eWeek

“The Enterprise Document Manager turns Xythos into a serious alternative to Documentum or Hummingbird.”

InfoWorld

“[Xythos] provides simple, effective document management that is affordable and easily deployed and offers good records management capabilities.”

Alan Pelz-Sharpe
CMS Watch

**For more information please call 1.888.4XYTHOS
or visit www.xythos.com**