



## WHAT'S NEW IN 7.1

“While it may be acceptable for to use Google or Facebook for casual collaboration or media exchange, we still want to manage the services employees use to conduct vital research or manage important business processes.”

**Joseph Cevetello**

Loyola Marymount University  
Director of Academic Technology

Xythos Digital Locker 7.1 rises to today's campus collaboration challenge with everything a campus community needs to manage and share content on the web. Designed to work together common desktop applications through the ease of its new Web 2.0 interface, Xythos Digital Locker helps accelerate user adoption, improves compliance and reduces support requirements. Integrated social networking tools including Wikis, RSS and file tagging enhance collaboration options while process wizards simplify content organization. Expanded support of integration standards such as JSR-170 Level 2 ensures that Xythos can fulfill a critical role in the campus' application infrastructure.

### Connect

#### **Xythos Drop Box**

The Xythos Drop Box is a fast and easy way to collect time-sensitive material and preserve and verify its original state. Use the Xythos Drop Box to automate the document submittal process including class assignments, open job requests, team projects, and other types of time-sensitive content. With Xythos Drop Box there's no question about when a submission was received or who delivered it. Drop Box works together with other Xythos features too – allowing you to receive instant notification of document deliveries. You can also create and customize as many Drop Boxes as needed without any programming requirements.

#### **Email client integration**

Choose between the available web-based email provided in Digital Locker or a preferred local email client when sharing and sending content from Digital Locker. Wizards guide the user to select the appropriate security for recipients so that the correct type of secure URL is sent. These new options help improve efficiency while providing users with an easy web-based mail alternative when they are away from their primary PC.

#### **Wiki Templates**

Wiki templates helps users easily capture, organize and share information. Wiki templates enable users to standardize content delivery or help establish best



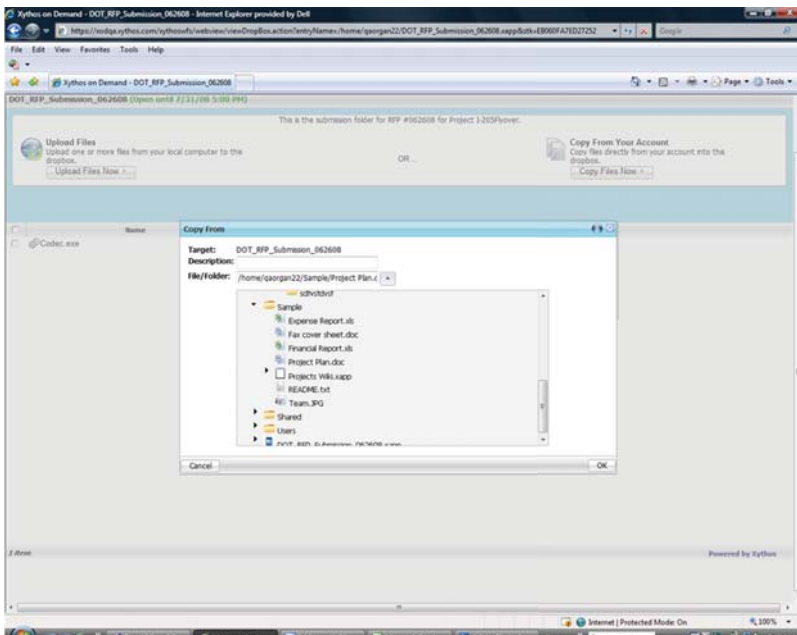
practices. Wiki templates can include saved searches and RSS links helping automate content collection and secure content publication.

## Wizards

Wizards help take the guess-work out of safely managing documents and sharing them on the web. Users can stay focused on their tasks and let wizards quickly guide them through setting up workspaces or classifying documents.

*Folder creation wizard.* Xythos simplifies the process of creating secure shared workspaces. The folder creation wizard is a step-by-step process to ensure users can create flexible and secure shared folders or workspaces. Want email notifications when team members access or update content? Need to maintain a project work history? Xythos' easy-to-use folder wizard will help make this process a snap.

*Classification wizard.* Easily classify documents and folders with the new classification wizard. Choose from one of five pre-installed classes or create your own. Need to classify multiple documents easily without error? Want a more systematic approach to all of the documents required for compliance? The classification wizard makes the process easy.



The Xythos Drop Box helps you to easily collect time-sensitive material, like class assignments, and be confident of its submittal date.

*Classification properties views.* Easily view document metadata to find appropriate content without drilling down through extra screens. Apply classification properties to folders and sub-folders in addition to individual documents.

## Restore

Accidentally deleted files can cause anguish and lost productivity. Ironically, one of the most common causes of deleted files are user overwrites. Files saved accidentally. Now Digital Locker makes restoring lost files easier than ever. When a file is deleted, it is sent to the Recycle Bin.

## Customize

### Personalized branding

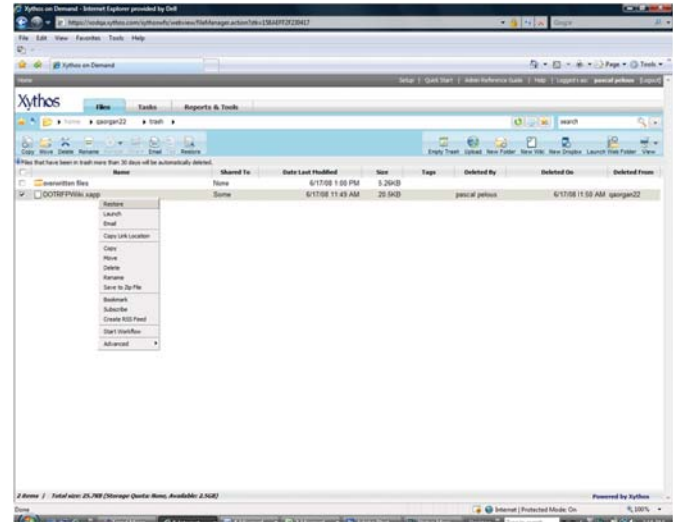
Build stronger relationships with clients and users with the new personalized branding feature in Digital Locker. Add a custom logo, change the site title, even replace the logo URL, to remind customers or partners that they are benefiting from collaborating with your business.

### Customized folder settings

*Folder views.* Create stronger knowledge sharing bonds by showing only those folder settings applicable to the project, team or initiative. Add or remove columns and select from standard properties or document classes. Customized folder views enable users to customize the view that's right for their team.



To restore the document, simply navigate to the Digital Locker trash folder, right-click on the item and select the restore option. Not only is the file restored, but all of document properties, versions, log information, subscriptions and workflow. It is if the document was never deleted in the first place.



*Xythos makes restoring lost files easier than ever.*

## Xythos Digital Locker System Requirements

Configuration	Name / Version Requirements
Servers	Windows Server 2000 and 2003, Linux, Solaris®, IBM AIX®, HP/UX® and Mac OS X® Server
Application Server	Tomcat, JBoss, BEA Weblogic® IBM WebSphere® or another Application server supporting the Java Servlet 2.3 Specification
Web Servers	Apache Web Server, Microsoft IIS® or other HTTP 1.1 and WebDAV compliant web servers that work with a Java Servlet container
Client Systems	OS: Windows (2000, XP, Vista), Mac OS X, Linux, UNIX Minimum supported Browsers: Internet Explorer 6, Firefox 2, Safari 2 Any WebDAV client (including Windows®, Mac OS X® and Linux)

To restore a document that has been overwritten, the new sub-folder, “Overwritten Files”, enables the user to restore an overwritten file, and also select which version of the file should be restored. Any overwritten file is automatically sent to this special sub-folder and receives versioning information.

## *Xythos is the higher education content collaboration management partner of choice*

If campuses need to:

- Eliminate email file attachments
- Provide safe places for students and faculty to share content
- Consolidate file servers
- Improve content security and compliance
- Accelerate inter-institutional research

### Consider Xythos Digital Locker.

Find out more about how Xythos’ open standards-based content collaboration solutions empowers campuses to reduce costs, achieve complete accountability, and improve content collaboration initiatives. Visit [www.xythos.com/education](http://www.xythos.com/education).

**For more information please call 1.888.4XYTHOS or visit [www.xythos.com](http://www.xythos.com)**

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